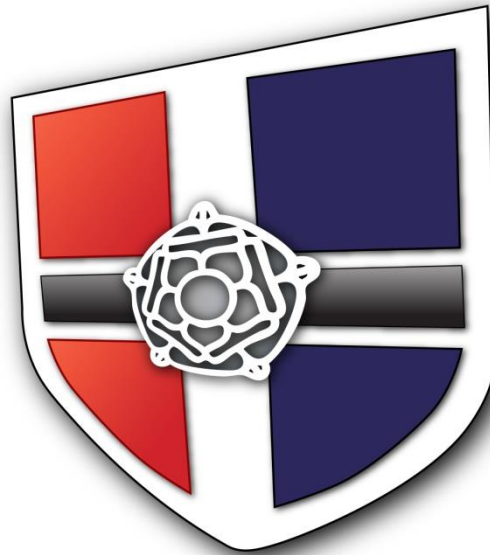


# ***Sponne School***



## **Provider Access Policy**



## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Lisa Bhakta, SLT link for Careers

Telephone: 01327 350284 Email: [lbhakta@sponne.org.uk](mailto:lbhakta@sponne.org.uk)

Or Ann Warner our Progress Learning Leader for PSHE

Telephone: 01327 350284 Email: [awarner@sponne.org.uk](mailto:awarner@sponne.org.uk)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	Assembly and tutor group opportunities	Assembly and tutor group opportunities	Assembly and tutor group opportunities  Dragon's Den off timetable day



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<b>Year 8</b>	Assembly and tutor group opportunities	Assembly and tutor group opportunities  PSHE session opportunities  KS4 Pathways Evening	Assembly and tutor group opportunities  STEM 'Inspiration for Innovation' off timetable day
<b>Year 9</b>	Assembly and tutor group opportunities	Assembly and tutor group opportunities	Assembly and tutor group opportunities
<b>Year 10</b>	Assembly and tutor group opportunities	Assembly and tutor group opportunities  Parent's Evening	Assembly and tutor group opportunities  Work Experience Debrief day
<b>Year 11</b>	Assembly and tutor group opportunities  PSHE session opportunities	Assembly and tutor group opportunities  PSHE session opportunities  Parent's Evening  Post-16 Pathways Evening	Assembly and tutor group opportunities  PSHE session opportunities
<b>Year 12</b>	PSHE session opportunities	PSHE session opportunities  PSHE sessions - CV workshops  Business Breakfast networking opportunity	PSHE session opportunities  Science Fair
<b>Year 13</b>	Assembly and tutor group opportunities  PSHE session opportunities	Assembly and tutor group opportunities  PSHE session opportunities	Assembly and tutor group opportunities  PSHE session opportunities



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The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning. Providers are also welcome to speak to students during lessons to highlight the importance of subjects within the workplace.

Providers will be expected to meet the school's safeguarding requirements which can be found in the Safeguarding Policy Statement accessible on the school website.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Lisa Bhakta or a member of the PSHE/Pastoral team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Learning Resource Centre (LRC), which is managed by the school librarian, to be placed in the Careers Section. The LRC is available to all students at lunch and break times, and before/after school.