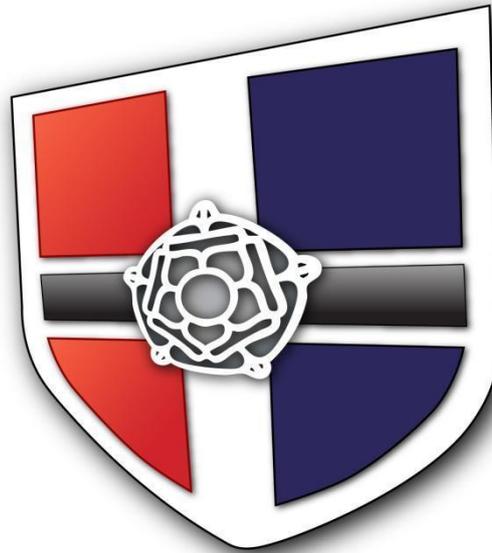


# ***Sponne School***



## **Provider Access Policy**

<b>Reviewed by:</b> Lisa Bhakta (Assistant Head)	<b>Date Reviewed:</b> January 2024
<b>Agreed by:</b> Local Governing Body	<b>Date Agreed:</b> 22 <sup>nd</sup> January 2024
<b>Next review due by:</b> January 2025	



## **Aims**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## **Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 and have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997, the Skills and Post-16 Act 2022 and on page 43 of guidance from the Department for Education (DfE) on careers guidance and access for education and training providers.

This policy shows how our school complies with these requirements.

## **Pupil entitlement**

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school day and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to



## Sponne School Provider Access Policy

Date  
Page

January 2024  
Page 3 of 6

- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

### Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact Lisa Bhakta, SLT link for Careers

Telephone: 01327 350284 Email: [lbhakta@sponne.org.uk](mailto:lbhakta@sponne.org.uk)

Or Ann Warner our Learning Leader for PSHE

Telephone: 01327 350284 Email: [awarner@sponne.org.uk](mailto:awarner@sponne.org.uk)



## Sponne School Provider Access Policy

**Date  
Page**

January 2024  
Page 4 of 6

### Opportunities for access

We offer the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p>	<p>Assembly and tutor group opportunities</p> <p>Dragon's Den off timetable day</p>
<b>Year 8</b>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p>	<p>Assembly and tutor group opportunities</p> <p>PSHE session opportunities</p> <p>Q&amp;A sessions in subject lessons</p> <p>KS4 Pathways Evening - Local Colleges are welcome to have stands at this event</p>	<p>Assembly and tutor group opportunities</p> <p>STEM 'Inspiration for Innovation' off timetable day with MEPC Silverstone</p> <p>Q&amp;A sessions in subject lessons</p> <p><b>Talk by Silverstone UTC on opportunities</b></p>
<b>Year 9</b>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p> <p><b>Talk by Northampton University</b></p> <p>Careers Fair</p>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p>
<b>Year 10</b>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p> <p>Parent's Evening</p>	<p>Assembly and tutor group opportunities</p> <p>Q&amp;A sessions in subject lessons</p> <p>Work Experience placements</p>



**Sponne School  
Provider Access Policy**

**Date  
Page**

January 2024  
Page 5 of 6

		RAF apprenticeship talk	
<b>Year 11</b>	<p>Assembly and tutor group opportunities</p> <p>PSHE session opportunities</p> <p>Q&amp;A sessions in subject lessons</p> <p><b>Milton Keynes (T Levels), Northampton &amp; Moulton College presentations</b></p> <p><b>Varsity Nine assembly with Q&amp;A session</b></p>	<p>Assembly and tutor group opportunities</p> <p>PSHE session opportunities</p> <p>Q&amp;A sessions in subject lessons</p> <p>Parent's Evening</p> <p><b>Talk by National Motorsport College on opportunities</b></p> <p>Post-16 Pathways Evening - colleges in attendance (inc. apprenticeships)</p> <p>Careers Fair</p> <p><b>National Grid apprenticeship talks</b></p> <p>Exam Results Day</p>	<p>Assembly and tutor group opportunities</p> <p>PSHE session opportunities</p>
<b>Year 12</b>	<p>PSHE session opportunities</p> <p>Q&amp;A sessions in subject lessons</p>	<p>PSHE session opportunities</p> <p>PSHE employer CV workshop</p> <p>Q&amp;A sessions in subject lessons</p> <p>Careers Fair</p> <p><b>Degree Apprenticeship talk (MyGreatFirstJob)</b></p>	<p>PSHE session opportunities</p> <p>Science Fair</p> <p>Business Brunch networking opportunity</p> <p>Post-18 Planning Day</p>



## Sponne School Provider Access Policy

**Date  
Page**

January 2024  
Page 6 of 6

<b>Year 13</b>	<p>Assembly and tutor group opportunities</p> <p>PSHE session opportunities</p> <p>PSHE - Interview practice workshop Q&amp;A sessions in subject lessons</p> <p><b>Talks on studying in different parts of the UK</b></p>	<p>Assembly and tutor group opportunities</p> <p>PSHE session opportunities</p> <p>Q&amp;A sessions in subject lessons Careers Fair</p> <p>Exam Results Day</p>	<p>Assembly and tutor group opportunities</p>
----------------	--	---	---

There are also several lunchtime 'drop-in' sessions arranged across the year for any student to attend; any employer/training provider is welcome to book one of these sessions to speak to students.

The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning. Providers are also welcome to speak to students during lessons to highlight the importance of subjects within the workplace.

Providers will be expected to meet the school's safeguarding requirements which can be found in the Safeguarding Policy Statement accessible on the school website.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Lisa Bhakta or a member of the PSHE/Pastoral team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Learning Resource Centre (LRC), which is managed by the school librarian, to be placed in the Careers Section. The LRC is available to all students at lunch and break times, and before/after school. Students have access to a dedicated careers google site and providers information/opportunities can be shared via this if information is sent via email to Ann Warner.



## Sponne School Provider Access Policy

Date  
Page

January 2024  
Page 7 of 6

### Destinations of our Pupils:

Year 11 2022 Destinations		
Y11 Apprenticeship	17	7.5%
Y11 College	75	33.2%
Y11 Unknown	0	0%
Y11 Other 6th form	19	8.3%
Y11 Sponne 6th form	115	51.0%

Y13 2022 Destinations		
Y13 Apprenticeship	10	6.99%
Y13 Degree Apprenticeship	0	0.00%
Y13 College	1	0.70%
Y13 Unknown	13	9.09%
Y13 RAF	2	1.40%
Y13 Army	1	0.70%
Y13 Gap	9	6.29%
Y13 Repeater	2	1.40%
Y13 Uni	93	65.03%
Y13 American Scholarship	0	0.00%
Y13 Teacher Training	1	0.70%
Y13 Employment	11	7.69%
	<b>143</b>	<b>100.00%</b>

### Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

### Links to other policies

More information on our careers programme can be found in our CEIAG policy. Links to other policies include:

- Curriculum policy
- Safeguarding and child protection policy



## Sponne School Provider Access Policy

Date  
Page

January 2024  
Page 8 of 6

### Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Ann Warner (careers lead).

This policy will be reviewed by Lisa Bhakta (Assistant Headteacher) annually.

At every review, the policy will be approved by the governing board.